

MATLOCK PRE- SCHOOL PLAYGROUP

NOTIFICATION POLICY

All registered providers must notify Ofsted of:

- Any change in the address of the premises; to the premises which may affect the space available to children and the quality of childcare available to them; in the name or address of the provider, or the providers other contact information; to the person who is managing the early years provision; or in the persons age 16 years working on the premises.
- Any proposal to change the hours during which childcare is provided.
- Any significant event which is likely to affect the suitability of the early years provider or any person who cares for, or is in regular contact with , children on the premises to look after children;
- Where the early years provision is provided by a charity any change in the name or registration number of the charity;

Where practicable notification must be made in advance. In other cases, notification must be made as soon as is reasonably practicable, but always within 14 days. A registered provider who, without reasonable excuse, fails to comply with these requirements commits an offence.